

H.H. # _____



City of Durango Park Permit Application

\$50 Non-Refundable Application Fee

\$100 Non-Refundable Fee/Rotary Park

\$150 Non-Refundable Fee/Buckley Park

Phone 970-375-7321/Fax 970-375-7337/Rec@Durangogov.org or visit/mail to Parks and Recreation Administration, 2700 Main Ave

Before Filling out this Park Permit Request, please call (970) 375-7321 for availability. Submitting this form does not guarantee you receive the facility you requested. Payment in full must be made by mail, phone or in person at the Administrative Office at the Durango Community Recreation Center before reservation is made.

Contact Name(s) _____ Application Date _____

Organization _____ Phone # _____ name _____

Email Address _____ 2nd Phone # _____ name _____

Mailing Address _____ City _____ State _____ Zip _____

Park Requested _____

Date(s) Requested From: _____ To: _____

Time Requested From: _____ To: _____

Anticipated Number of Participants * _____

* This number is used to determine your damage deposit, please be as accurate as possible.

50 people or less = \$50

51 people or more = \$100

Some large special events may require an increased damage deposit and a Special Activities Permit request.

Details of proposed activity:

Will Amplifiers Be Used? YES _____ NO _____

If amplifiers are to be used a noise variance, which is not a part of this permit, must be obtained from the Police Department. We will send the request to the Police Department for you.

Will alcohol be served? YES _____ NO _____

Is the use of this facility for monetary gain? YES _____ NO _____

Are special services or equipment requested from the City? YES _____ NO _____

If so, please explain:

CONDITIONS OF THIS PARK PERMIT:

1. The provisions of City Ordinance section 18 – 34 shall apply.
2. If any food or merchandise is to be sold, applicant must attach to this permit, thirty (30) days prior to proposed activity, a letter of intent and receive approval as specified in City Ordinances section 18-34.
3. There shall be no blocking of streets without acquiring a Special Activities Permit.
4. No stages or platforms are permitted unless approved by City Building Inspector and Fire Codes.
5. City Ordinance sections 16 – 4 prohibits loud noises. A noise ordinance variance must be obtained from the Police Department for use of amplifiers.
6. Persons reserving a facility that does NOT have restrooms provided are responsible for providing portable restrooms at their own expense.
7. The provisions of City Ordinance section 4 – 28 shall apply. It shall be unlawful for any person to ride, lead or drive horses upon this facility.
8. Alcohol is prohibited in the City Parks, unless a Special Activities Permit is obtained 45 days or more, prior to event.
9. No structures may be permanently erected in City Parks. Any temporary structures (i.e. a tent) requiring a ground anchor may only be anchored by some form of weight (sandbag, cement anchor). For Buckley Park, please refer to the available irrigation map. Any questions may be directed to the Parks and Recreation Department at (970) 375-7321.

I, the undersigned, agree to accept responsibility for the above conditions and agree to make restitution for any damage to the park or City property. I hereby exempt and release the City of Durango, its officers, employees, agents and servants from any and all loss, liability, claims, demands, actions or causes of actions whatsoever arising out of any loss, damage or injury that may occur as a result of the referenced facility requested herein.

This permit may be revoked by the City of Durango at any time for cause.

I agree with the terms above:

Signature of Responsible Person: Nate Greason Digitally signed by Nate Greason
Date: 2026.02.14 06:49:55 -07'00'

Date: _____

BELOW City Use Only

Approved By: Joel Kraus Digitally signed by Joel Kraus
Date: 2026.04.10 12:36:53 -06'00' Date _____
Parks and Recreation

Comments: **Coordinate Set-up in Advance With Park Division Staff, 375-7380 and Trash Removal is Required.**


Additional Comments:	<div style="border: 2px solid red; display: inline-block; padding: 10px;">Conditions of Approval attached</div> <p style="margin-top: 20px;">Note: This permit may be revoked or terminated by the City if it is determined that allowing the proposed event or activity would not be safe or prudent due to a continuing health crisis or other emergency conditions.</p>
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CC: Community Events Administrator	Date Sent	_____
Police Department (noise variance)	Date Sent	_____
Assistant Park Director	Date Sent	_____
Applicant (approved permit)	Date Sent	_____




Parks and Recreation

2700 N. Main Avenue
Durango, CO 81301

(970) 375-7321 

rec@durangoco.gov 

www.durangoco.gov 

PARKS & OPEN SPACE PERMIT: CONDITIONS OF APPROVAL

The following conditions must be followed by the permit holder hosting bicycle instruction, or other commercial guiding or instructional activities on City natural surface trails in City Open Space and the Animas River Trail as noted in the Park Permit:

- Parking of client vehicles, and if possible any buses and trailers should be arranged for drop-off and pick-up at trailheads only (there is limited parking at all our trailheads and we prefer to keep space open for the general public).
- City trails will remain open to the public during any bicycle instruction or guided tours
- Bicycle instruction must follow City trail use and etiquette guidelines
- Stay on Approved Trails (as shown on the City of Durango website at durangogov.org/trails).
- All Bicycles **Yield** to All Pedestrians
- Use of e-Bikes is only allowed on natural surface trails at Twin Buttes and on hard surface trails including the Animas River Trail
- Alteration of City trails or other surface disturbance of City owned land is strictly prohibited
- Trails will not be utilized in wet or muddy conditions
- Use of natural surface trails owned by other land management agencies (e.g. San Juan National Forest-owned Falls Creek trails, Fort Lewis College and Three Springs-owned Spurline trails) are not permitted through the City
- Use of BMX track at Cundiff Park to be coordinated with Recreation Supervisor and Track Operator

This permit may be revoked or terminated by the City if the permit holder is found to be responsible for willful and negative impacts to the City's natural surface trail system, open spaces and parks, or to other trail users.

Damage deposit funds may be applied toward any repair or maintenance costs associated with the organization/applicant's activities taking place on City natural surface trails in City open space and the Animas River Trail as noted in the Park Permit.

Thank you very much for your contributions to our community and for doing your part as a role model for your clients and as a steward of our public lands. Please feel to reach out with any questions, comments or concerns you may have prior to, or during your season.

Kindest Regards –

Owen Talmadge
Natural Resource Manager
Parks & Recreation - City of Durango
970-764-7123 | owen.tallmadge@durangoco.gov